

# STEPS TO LOGIN AND ACCESS THE EXAMINATION PLATFORM ON THE SAPC WEBSITE

## Step 1: Log into the SAPC website

Preferably use the following browsers: Google Chrome/Firefox/Microsoft Edge

The examination can be accessed on the SAPC website under **Registered persons** → **Pharmacist Intern** → **Pre-reg Examinations**. Alternatively use the below URL to connect: [https://www.sapc.za.org/Intern\\_pre\\_registration](https://www.sapc.za.org/Intern_pre_registration)

## Pharmacist Intern

[Overview](#) [Scope of Practice](#) [Internship](#) [Manual](#) [CPD](#) [Pre-Reg Examinations](#) [Applications](#) [Fees](#) [Login](#)

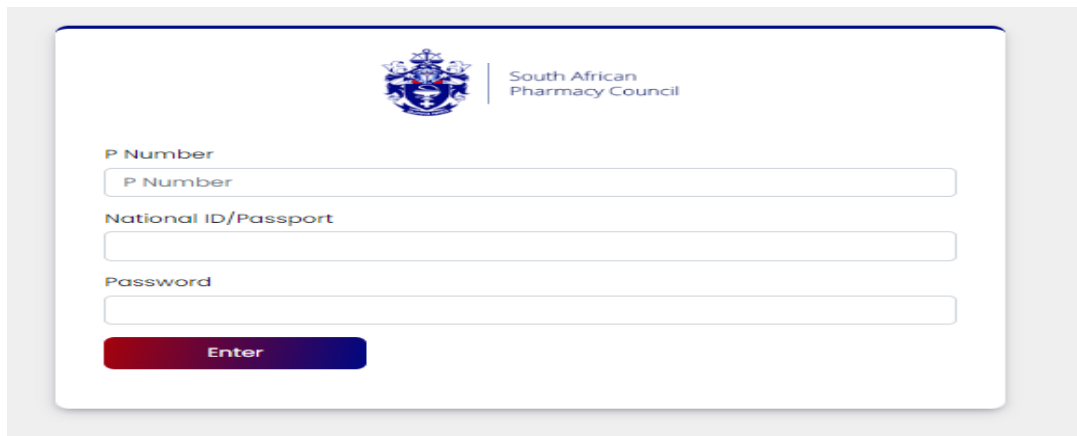
The South African Pharmacy Council (Council), in 2018, developed a new format for the pre-registration examination which is in line with the Council resolved that the pre-registration examination be conducted three times, i.e. in March, August and October as indicated in the sche

### PRE-REGISTRATION EXAMINATION

Please [click here](#) to access the pre-registration examination (01/02 March 2023).

Only candidates booked for the pre-registration examination will be able to access the examination.

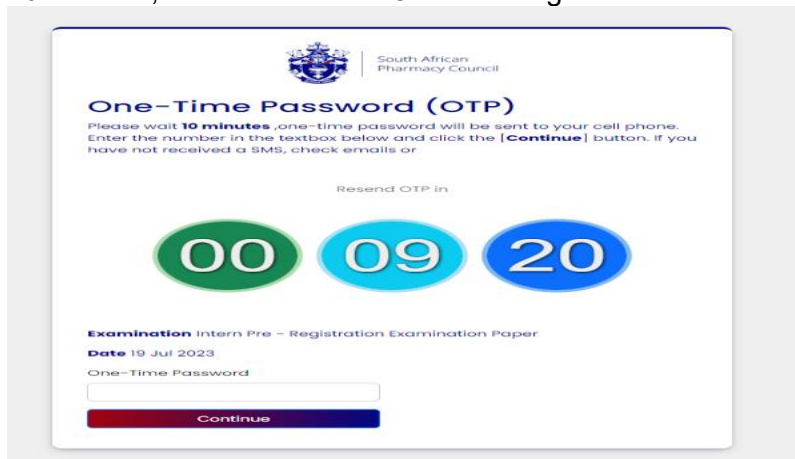
## Step 2: Insert your login credentials



The screenshot shows the login page for the South African Pharmacy Council. At the top left is the SAPC logo, and to its right is the text "South African Pharmacy Council". Below this, there are three input fields: "P Number", "National ID/Passport", and "Password". Each field has a placeholder text matching the label. Below the fields is a blue "Enter" button.

## Step 3: Insert your OTP

The OTP will be sent as an SMS to your cell phone and also via Email and will be valid for 10 minutes, if unused. A new OTP will be generated for each login.



The screenshot shows the One-Time Password (OTP) verification screen. At the top left is the SAPC logo, and to its right is the text "South African Pharmacy Council". Below this, the heading "One-Time Password (OTP)" is displayed. The text below the heading reads: "Please wait 10 minutes, one-time password will be sent to your cell phone. Enter the number in the textbox below and click the [Continue] button. If you have not received a SMS, check emails or". Below this text is a "Resend OTP in" section with a timer showing "00 09 20" in three colored circles (green, cyan, blue). Below the timer, the text "Examination Intern Pre - Registration Examination Paper" and "Date 19 Jul 2023" is displayed. Below this is a "One-Time Password" input field and a blue "Continue" button.

### **Step 4: Equipment check**

The examination platform will conduct an equipment check to ensure your device is compatible to the examination platform.

**Equipment check**

Please wait while the system checks your computer and the network so that possible technical issues do not interfere with the exam.

- Browser check
- Webcam check
- Microphone check
- Network check
- Screen check
- WebRTC check

Step 1 of 1

Next

### **Step 5: Equipment check completed successfully**

**Equipment check**

Please wait while the system checks your computer and the network so that possible technical issues do not interfere with the exam.

- Browser check
- Webcam check
- Microphone check
- Network check
- Screen check
- WebRTC check

Step 2 of 4

Next

### **Step 6: Profile check**

Click on NEXT when profile check is completed.

**Filling in the profile**

Fill in or check your last name, first name and middle name (if available).

Last name \*

First name \*

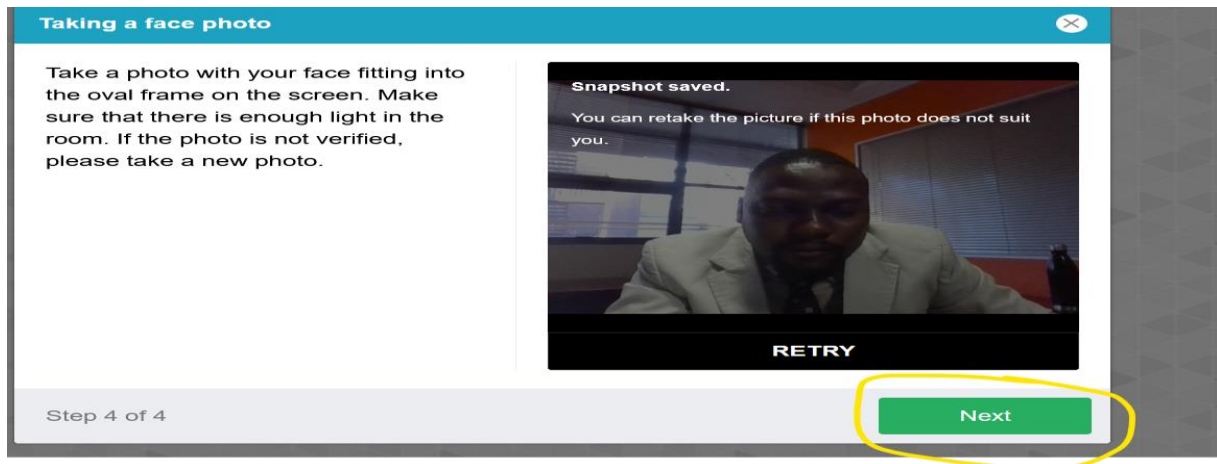
Middle name

Step 3 of 6

Next

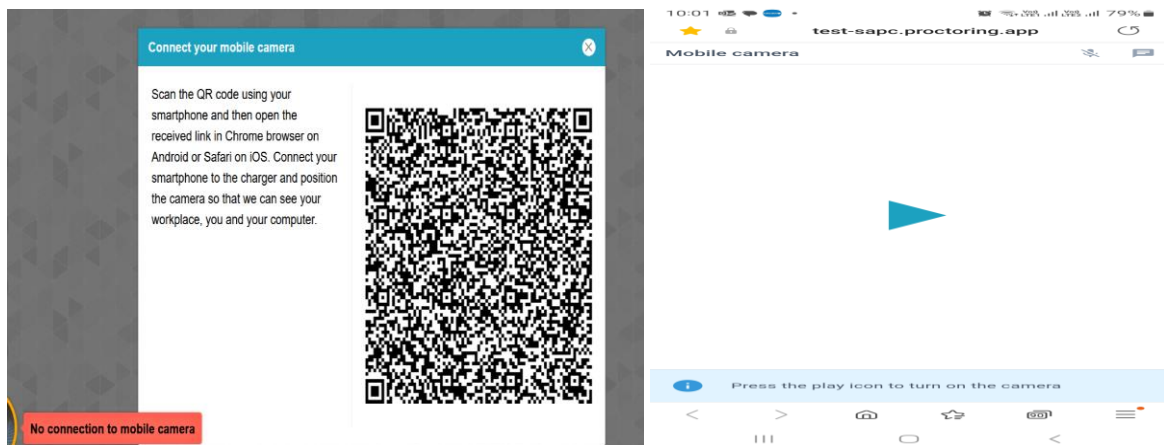
## **Step 7: Verification of the picture**

Click on NEXT if satisfied with the photo



## **Step 8: Scanning of the QR code**

Use a smartphone to scan the QR code to connect the phone to the examination platform for a better view of your workspace and examination room. Click on the play button to and record a short video of your room surroundings.



## **Step 9: Complete the examination declaration**

Declaration

- I am writing the examination at the place stipulated in my booking confirmation.
- I am not sitting next to or in close proximity to any other candidates writing the examination.
- I will not receive any form of assistance from any person while writing this examination.
- I will not communicate (verbal / electronic / in person) with any candidate / pharmacist / tutor / registered person during the examination.
- I will only use the reference material permitted in the examination.
- I will not give any assistance to any person writing this examination.
- I will neither share, copy nor discuss the examination with any person during or after the examination.
- I will inform the South African Pharmacy Council if I am aware of any candidates that contravene this code of conduct.

Continue

## **Step 10: Read the examination instructions**

Only click on “start the examination” at 09h00 and 11h30 when the examination is schedule to start. SAPC will communicate if there are any delays in starting the examination.

The screenshot displays a web interface for an examination. At the top, there is a dark blue button labeled "Start the exam". Below this, the "Paper Details" section is presented in a table format:

Paper Details	
Time Allowed	4 hrs 30 minutes
Time	08:35 to 23:00
Total	120
Overall pass %	60
Calculations	
Duration	2 hrs 0 minutes
Pass %	60
General	
Duration	2 hrs 30 minutes
Pass %	60

Below the table, there are two boxes: "Examiners" and "Moderators". The "Examiners" box contains a green checkmark and the text "P21053 - Ms. Kamohelo Prudence Molele". The "Moderators" box is currently empty.

The "Instructions" section follows, listing several rules and guidelines:

- Ensure that you are writing the correct section of the examination.
- You may start the examination at 9h00.
- Once the examination starts, a timer will be displayed on your screen.
- Time lapsed reminders will pop-up on your screen at 30-minute intervals and for the last 30 minutes, the pop-ups will appear when 15 minutes, 10 minutes and 5 minutes remain.
- The system will take pictures at random intervals, please ensure your camera is on at all times and/or correctly positioned to take a picture of you.
- All questions are worth one mark. There is no negative marking for selecting an incorrect answer.
- The questions for this examination are randomised. Therefore, the order of questions differs for each candidate writing.
- There are four (4) answer options per question. There is only ONE CORRECT answer per question.
- Use the mouse to select an answer option. The selected option is treated as your answer for the question. Your answers are auto-saved by the system.
- Once you have answered the question you cannot return to the question.
- If you do not answer a question, you may revisit the question at the end of the examination.
- Clicking the "Submit" button completes the examination and candidates cannot go back to the examination questions.
- If the allocated examination time lapses without you answering all questions, your answers will be automatically submitted even if you have not clicked the "Submit" button.

At the bottom of the interface, there is another dark blue button labeled "Start the exam".